

V.F.W. POST #10046  
134 N. Birch St.  
Soldotna, AK 99669  
(907) 262-2722

### Rental Agreement Cover Sheet

1. If you are not a member of the VFW, and you wish to use the facilities, there will be a \$100.00 rental fee plus a \$100.00 refundable cleaning deposit.
  2. If you are a member of the VFW, and you wish to use the facilities, there will be a \$75.00 rental fee plus a \$100.00 refundable cleaning deposit.
  3. Rental of the kitchen area and equipment is \$100.00.
  4. These fees must be paid in advance when requesting reservations for the use of the Post. No refunds will be made if canceled less than one (1) week of the reservation date.
  5. You will be responsible for your set-up of tables and chairs, decorations, ECT. The Post must be cleaned prior to departure from the Post, or early the next morning by prior arrangements for someone to let you in.
  6. You are responsible to make arrangements with the bar manager, a minimum of one (1) week in advance of any liquor orders you may want ie. Kegs, champagne, ect. All alcoholic drinks will be prepaid before event night through a member. No non-member will be permitted to purchase alcoholic drinks. The night of the event the member will hand out drink tickets or tokens for all of their guests. Or the member can place money up front for all their guests.
  7. The non-member will have to find a member to sponsor the event they want to host. A sign in sheet will be made available for all guests. They have to be signed in by a member in good standing. NO EXCEPTIONS. That member has to be present on the night of the event and remain here until the event is over.
  8. Absolutely no one will be permitted to bring any liquor, of any kind into this facility. There will be NO EXCEPTIONS!!!!
  9. All parties will be charged 20% gratuity on the food side of the party.
  10. Food can be catered by the Post, or by an outside caterer. If an outside caterer is used, there will be a fee of \$100.00 to use the kitchen and a plate charge of \$2.50 per place setting.
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**ROOM RENTAL AGREEMENT**

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

EVENT: \_\_\_\_\_

SIGNED BY: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

The Post hours are 12:00pm until 9:00pm Monday thru Saturday  
12:00pm until 8:00pm on Sundays

**Prices:**

VFW Member	\$75.00
Non Member	\$100.00
Kitchen Use	\$100.00
Catering	Prices dependent on services provided.

There is a \$100.00 cleaning deposit refundable after the event.

Facilities will not be available for rental during regular scheduled meetings:

AA Meeting every Monday @ 7:00pm

Post Officer Meeting 1<sup>st</sup> Tuesday @ 6:00pm

General Member Meeting 2<sup>nd</sup> Tuesday @ 7:00pm

Cooties Meeting 3<sup>rd</sup> Tuesday @ 6:40pm

IBEW Meeting Monthly as Posted

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